



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS UNITED STATES AIR FORCE
WASHINGTON, DC**

20 Nov 2020

MEMORANDUM FOR MAJCOM-FOA-DRU/CC
DISTRIBUTION C

FROM: AF/A1
1040 Air Force Pentagon
Washington, DC 20330-1040

SUBJECT: Leave Restoration for Leave Charged During Restriction of Movement (ROM)

This memorandum applies to Airmen and Space Professionals. The Department of Defense's necessary actions to stem the spread of Coronavirus Disease 2019 (COVID-19) included guidance that mandated military personnel to comply with ROM pre- and/or post- approved official and unofficial travel within, as well as to and from, the United States. As a result, some personnel may have been charged leave during the time they were directed, or encouraged, to be in ROM.

Per DoD Memorandum, "Force Health Protection Guidance (Supplement 12) – Department of Defense Guidance for Personnel Traveling During the Coronavirus Disease 2019 Pandemic," dated 6 Aug 2020, the ROM location will be considered as the official duty location. As such, leave will not be charged while in ROM, to include quarantine and self-isolation. Consequently, retroactive to 6 August 2020, subject DAF personnel charged leave during ROM may have their leave restored following guidelines prescribed by the Air Force Accounting and Finance Office (attached). Only the actual time in ROM is non-chargeable; the day the member is released is a chargeable day of leave, as they are no longer restricted.

This does not authorize personnel transportation or lodging allowances, or per diem while in ROM, quarantine or self-isolation. Personnel are further NOT authorized Hardship Duty Pay (HDP)-ROM for time in ROM away from the duty station in conjunction with leave. For accountability purposes, military personnel who must ROM, quarantine, or self-isolate may be placed in Duty Status 14 (Other).

This memo is in effect until higher level guidance is published and supersedes it. The POC on this matter is Lt Col Nekitha Little, nekitha.little@us.af.mil.

BRIAN T. KELLY
Lieutenant General, USAF
DCS, Manpower, Personnel and Services

Attachment:
ROM Leave Restoral Guidelines – FM